

RIGHT OF ACCESS TO INFORMATION

Act on right of access to information (Official Gazette no 25/13) regulates the right to access information and right to reuse information held by the public authorities, principles of the right of access to information and right to reuse information, limitations to these rights, process for exertion and protection of the right of access to information and right to reuse information, scope, methods and conditions for the appointment and dismissal of the Information Commissioner as well as the supervision over the implementation of the provisions of the aforementioned Act.

The main purpose of this Act is to enable and ensure the exertion of right of access to information and right to reuse information to all natural and legal persons on the grounds of openness and transparency in public authority procedures, provided by the Constitution of the Republic of Croatia.

On the grounds of the Act on right of access to information, all relevant information on PORA Regional Development agency of Podravina and Prigorje for promotion and implementation of development activities in Koprivnica Križevci County can be accessed in the following manners:

- by visiting the official web page www.pora.com.hr which contains information on organizational structure, areas of operation and activities of the agency
- by giving information directly to the client who has submitted a request for access to information
- by reading and copying documents containing relevant information
- by sending written information or copies of the documents containing relevant information or any other form of information to the client who has requested the access to the information
- by any other adequate manner of disclosing relevant information – in person, by phone, e-mail or fax

The right of access to information may be exercised by submitting a request that can be submitted in the following manner:

- by mail, to the official address of PORA Regional Development Agency of Podravina and Prigorje for promotion and implementation of development activities in Koprivnica Križevci County, Florijanski trg 4, Koprivnica
- in person, in the PORA headquarters, Florijanski trg 4, Koprivnica
- by e-mail to info@pora.com.hr or melita.bircic@pora.com.hr
- by phone to 048/621-978
- by fax to 048/621 – 957

Information Commissioner at PORA Regional Development agency of Podravina and Prigorje for promotion and implementation of development activities in Koprivnica Križevci County is Melita Birčić.

Contact information:

Melita Birčić, managing director

Address: Florijanski trg 4, Koprivnica

Phone no: 048/621-978

Fax no: 048/621-957

E-mail: melita.bircic@pora.com.hr

On the grounds of personal or written request to access information, PORA Regional Development agency of Podravina and Prigorje for promotion and implementation of development activities in Koprivnica Križevci County will give requested information within **the legal time of 15 days** from the submission of the adequate request. The deadline for exertion of rights of access to information may be prolonged to 30 days if the information requested must be obtained outside PORA, if one request asks for several pieces of information or if it is necessary to ensure the quality and accuracy of the requested information.

PORA shall deny the access to the information if the information is classified pursuant to the general legal acts of the agency, the law and/or general act passed on the grounds of the Act regulating the confidentiality of the requested information or if it is protected by the law regulating the personal data protection.

PORA shall deny the access to the information if there is a reasonable doubt that the disclosing of the relevant information might

- prevent efficient, independent and unbiased judicial, administrative or other legal procedure or execution of judgement or sentence
- obstruct the work of legal inspection bodies
- abuse the intellectual property rights, except in case of express written consent by the author or the owner

PORA shall deny the access to information pertaining to all procedures conducted by the competent authorities in pre-investigative and investigative proceedings.