



**EXHIBITOR REGISTRATION**

<b>Name/company:</b>	
<b>Address:</b>	
<b>Registry number (VAT no.):</b>	
<b>Business Activity (code/description):</b>	
<b>We are presenting the following types of goods/services at the fair:</b>	
<b>Contact person:</b>	
<b>Bank Account No.:</b>	
<b>Tel /Fax:</b>	
<b>WWW:</b>	<b>E-mail:</b>

**WE ARE ORDERING exhibit space:**

<p><b>1. CLOSED – standard</b> (walls, counter 1,0x0,8m, table, 4 chairs, high shelf 1,0x0,8x2,5 m, label-bold letters, ) <b>at a cost of 245,00 HRK /m<sup>2</sup></b></p> <p>* state/sum up the area of purchased modules in m<sup>2</sup> ** state the number/code of the wanted module (from the enclosed layout plan)</p> <p><b>Numbers of modules</b></p>	<b>m2*</b>	<b>**</b>
<p><b>2. CLOSED – half equipped</b> (walls, label-bold letters, electric wall outlet ) <b>at a cost of 170,00 HRK/m<sup>2</sup></b></p> <p>* state/sum up the area of purchased modules in m<sup>2</sup> ** state the number/code of the wanted module (from the enclosed layout plan)</p> <p><b>Numbers of modules</b></p>	<b>m2*</b>	<b>**</b>
<p><b>3. OPEN – unequipped</b> <b>at a cost of 60,00 HRK/m<sup>2</sup></b></p> <p>* state/sum up the area of purchased modules in m<sup>2</sup> ** state the number/code of the wanted module (from the enclosed layout plan)</p> <p><b>Numbers of modules</b></p>	<b>m2*</b>	<b>**</b>
<p><b>4. COMPULSORY REGISTRATION IN THE FAIR CATALOGUE at a cost of 100,00 HRK</b> (basic information of exhibitor – name, address, tel – business activity)</p>		

**WE ARE ORDERING additional booth equipment:**

Name	Catalog No.	Dimension	Units

**SPECIFY INFORMATION FROM THE CATALOGUE (Name, catalog no., dimensions-by necessity, units)**










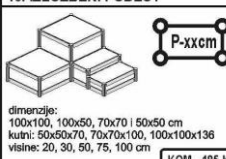
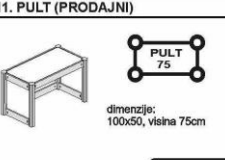




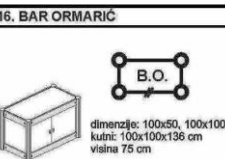

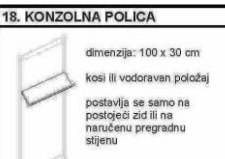

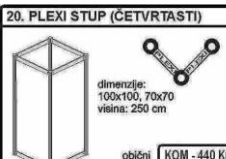


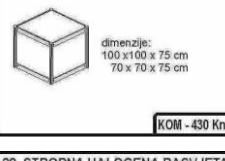
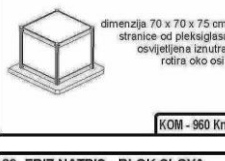


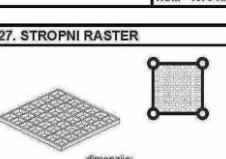



**WE ARE ORDERING marketing services:**

1. ADVERTISEMENT IN THE FAIR CATALOGUE		Price in HRK	I am ordering
1/1 page	black and white	200,00	
1/2 page	black and white	110,00	
1/4 page	black and white	80,00	
1/1 page	color	450,00	
1/2 page	color	230,00	
1/4 page e	color	170,00	
<b>Along with your choice, it is necessary to provide your logo</b>			
2. ADVERTISING AREA ON WALL SURFACE	Unit	Price in HRK	I am ordering
Note: empty space reserved for advertisement	m2	100,00	
3. SPECIAL ADVERTISING AREA	Unit	Price in HRK	I am ordering
Logo on the Fair poster (max. 6 logos)	units	1.000,00	
Flyers for visitors with the layout plan of the fair (5000 units)	1/16 A4	350,00	
Second or penultimate page of the fair catalogue	units	700,00	
Last page of the fair catalogue	units	1.800,00	
Logo on the front side of the fair ticket		2.000,00	
Logo on the back-side of the fair ticket		1.000,00	
4. OTHER SERVICES		Price in HRK	I am ordering
Sponsor (package of marketing services)		20.000,00	
5. SAJAMSKI MEDIJI	Unit	Price in HRK	I am ordering
Advertisement messages through the fair public speakers – 30 seconds.	1 advertisement	15,00	
Advertisement messages through the fair public speakers – 60 seconds.	1 advertisement	35,00	
Advertisement messages through the fair public speakers – 30 seconds.	for 10 and more	130,00	
Advertisement messages through the fair public speakers – 60 seconds.	for 10 and more	330,00	
Advertisement messages through the fair TV 30 seconds	1 advertisement	120,00	
Advertisement messages through the fair TV 60 seconds	1 advertisement	200,00	
Advertisement messages through the fair TV 30 seconds	for 10 and more	1.000,00	
Advertisement messages through the fair TV 60 seconds	for 10 and more	3.000,00	
<b>Along with your choice, it is necessary to provide the advertisement text through e-mail, or on a disc, CD-rom, etc. In case of an advertising spot for the fair TV, please provide the advertising material in a DVD format.</b>			

**PRICES DO NOT INCLUDE VAT !**

For the selected place we approve the following discount:  
**INSIDE AREA**      **OUTSIDE AREA**  
 more than 30 m2    more than 100 m2  
 5 %                    5 %

## CATALOGUE OF ADDITIONAL EQUIPMENT

<b>1. PREGRADNA STIJENA / FRIZ</b>  PREGRADNA STIJENA dužine: 100, 70, 50 cm visine: 250, 100, 75, 50 cm FRIZ dužine: 200, 100, 70, 50 cm visina: 30 cm KOM - 95 Kn	<b>2. STAKLENA / PLEXI PREGRADA</b>  STAKLENA PREGRADA širina: 100, 70, 50 cm visina: 140 cm PLEXI PREGRADA širine: 100, 70, 50 cm visina: 250 cm KOM - 150 Kn	<b>3. REŠETKASTA PREGRADA</b>  širina: 100 cm visina (rešetke): 140, 220 cm KOM - 110 Kn	<b>4. VRATA</b>  širina vrata: 100 cm visina: 250 cm, prolaz do 200 cm KOM - 295 Kn	<b>5. HARMO VRATA</b>  širina vrata: 100 cm visina: 250 cm, prolaz do 200 cm KOM - 370 Kn
<b>6. ZAVJESA</b>  širina: 100 cm visina: 250 cm, prolaz do 200 cm KOM - 110 Kn	<b>7. VISOKA VITRINA</b>  VISOKA VITRINA dimenzije: 100x100, 100x50, 70x70   50x50 cm visina: 250 cm, staklo: 140 cm s jednom staklenom policom 100x100cm KOM - 520 Kn ostale dimenzije dodatna staklena policna KOM - 70 Kn	<b>8. NISKA VITRINA</b>  NISKA VITRINA dimenzije: 100x100, 100x50cm visina staklenih stranica: 25cm visina: 75 ili 100 cm KOM - 260 Kn	<b>9. TROETAŽNA POLICA</b>  POLICA 3 x dimenzije: 100x100, 100x50, 70x70   50x50 cm kutna troetažna policna 100x100x136cm visina: 250 cm KOM - 295 Kn	<b>10. IZLOŽBENI PODEST</b>  P-xxcm dimenzije: 100x100, 100x50, 70x70   50x50 cm kutni: 50x50x70, 70x70x100, 100x100x136 visine: 20, 30, 50, 75, 100 cm KOM - 185 Kn
<b>11. PULT (PRODAJNI)</b>  PULT 75 dimenzije: 100x50, visina 75cm KOM - 185 Kn	<b>12. PULT (INFO)</b>  INFO PULT dimenzije: 100x50, visina 100 cm policna na visini od 75 cm KOM - 260 Kn	<b>13. DVOVISINSKI (BAR) PULT</b>  BAR PULT dimenzije: 100x50, visina 100 cm policna na visini od 75 cm policna na visini od 130cm KOM - 370 Kn	<b>14. LUČNI INFO PULT 1/4 KRUGA</b>  dimenzije: dijagonala 136/70 cm visina 100 cm policna na visini 75 cm KOM - 315 Kn	<b>15. LUČNI INFO PULT 1/2 KRUGA</b>  dimenzije: 200 x 100 cm visina 100 cm policna na visini 75 cm KOM - 520 Kn
<b>16. BAR ORMARIĆ</b>  B.O. dimenzije: 100x50, 100x100 kutni: 100x100x136 cm visina 75 cm KOM - 220 Kn	<b>17. KUTNA POLICA</b>  dimenzija: 136 x 100 x 100 cm postavlja se samo na postojeći zid ili na naručenu pregradnu stijenu KOM - 70 Kn	<b>18. KONZOLNA POLICA</b>  dimenzija: 100 x 30 cm kosi ili vodoravan položaj postavlja se samo na postojeći zid ili na naručenu pregradnu stijenu KOM - 60 Kn	<b>19. VJEŠALICA</b>  postavlja se samo na postojeći zid ili na naručenu pregradnu stijenu KOM - 60 Kn	<b>20. PLEXI STUP (ČETVRTASTI)</b>  dimenzije: 100x100, 70x70 visina: 250 cm obični KOM - 440 Kn s fluo-rasvjetom KOM - 670 Kn
<b>21. PLEXI STUP (POLUKRUŽNI)</b>  promjer 100 cm visina 250 cm stranice od pleksiglasa osvijetljen iznutra KOM - 670 Kn	<b>22. PLEXI STUP (PUN KRUG)</b>  promjer 100 cm visina 250 cm stranice od pleksiglasa osvijetljen iznutra KOM - 1070 Kn	<b>23. REKLAMNA KOCKA</b>  dimenzije: 100 x 100 x 75 cm 70 x 70 x 75 cm KOM - 430 Kn	<b>24. REKLAMNA ROTO KOCKA</b>  dimenzija 70 x 70 x 75 cm stranice od pleksiglasa osvijetljena iznutra rotira oko osi KOM - 960 Kn	<b>25. REKLAMNI STUP (TOTEM)</b>  širina 100 cm visina 250 cm reklamna ples površina 140 ili 240 cm osvijetljen iznutra mogućnost reklame s obje strane KOM - 810 Kn
<b>26. ALUMINIJSKA STRUKTURA</b>  dimenzije: 100x100 cm visina 50cm m2 - 150 Kn	<b>27. STROPNI RASTER</b>  dimenzije: 100x100, 100x50, 50x50 cm KOM - 110 Kn	<b>28. STROPNA HALOGENA RASVJETA</b>  dimenzija: 100x100 m2 - 295 Kn	<b>29. FRIZ NATPIS - BLOK SLOVA</b>  196 x 27 cm m2 - 110 Kn	<b>30. FRIZ NATPIS - LOGOTIP</b>  196 x 27 cm KOM - 185 Kn

## WE ARE ORDERING the additional equipment:

No.	ITEM	Price	We are ordering
31.	TABLE 80x80 cm or round table Fi 80 cm height 75 cm	185 HRK/unit	
32.	ROUND TABLE 150x70 cm height 75 cm	260 HRK/ unit	
33.	BAR TABLE Fi 60 height 130 cm	185 HRK/ unit	
34.	CHAIR	60 HRK/ unit	
35.	BAR STOOL	105 HRK/ unit	
36.	REGRIGERATOR	370 HRK/ unit	
37.	SINK	295 HRK/ unit	
38.	SMALL KITCHEN (sink, refrigerator, 2 x camp cooker)	1110 HRK/ unit	
39.	CAMP COOKER	70 HRK/ unit	
40.	ELECTRICITY OUTLET 5 Kw	185 HRK/ unit	
41.	ELECTRICITY OUTLET 10 Kw	295 HRK/ unit	
42.	ELECTRICITY OUTLET OVER 10 Kw	370 HRK/unit	
43.	ELECTRIC CLOSET 20 Kw	220 HRK/ unit	
44.	ELECTRIC CLOSET UNTIL 40 Kw	295 HRK/ unit	
45.	REFLECTOR 300 W	70 HRK/ unit	
46.	REFLECTOR UNTIL 500 W	110 HRK/ unit	
47.	HALOGEN METAL REFLECTOR 150 W	150 HRK/ unit	
48.	SISTEM LAMP 100 W	70 HRK unit	
49.	WINDOW BLINDS (for the glass wall No.2)	20 HRK/ unit	
50.	ALUMINUM LATH VARIOUS LENGHTS	35 HRK/ unit	
51.	WALL PAINTIN AND OTHER SURFACES	60 HRK/m2	
52.	CARPET	20 HRK/m2	
53.	LAMINATED FLOOR	150 HRK/m2	
54.	BOOTH IN CHIPBOARD	Price by project	

## WE ARE ORDERING the following services:

No.	Description	Price in HRK	Quantity	Days	Amount
1.	Hostess	200,00 HRK/day			
2.	Ticket	8 HRK/day			
3.	Cleaning of booth	5 HRK/m <sup>2</sup>	m <sup>2</sup>	For all days of the fair	

With your signature and seal we certify the order of selected goods and services. We certify that we are acquainted with the rules defined in the FAIR REGULATION of the Crafts and Business fair of the Koprivnica-Križevci County and we are completely accepting them.

M.P.

PLACE AND DATE: \_\_\_\_\_

FIRST AND LAST NAME OF RESPONSIBLE PERSON: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRICES DO NOT INCLUDE VAT!



## FAIR REGULATIONS

The Fair regulations contain instructions which regulate registration, exhibition and business activities in the Fair which sets the legal/business relation between the responsible legal person for the financial-commercial activities of the Fair as well as participants-exhibitors.

### Registration

Exhibitor registration is submitted in the official registration form in printed letters, and sent signed and certified to the address of the organiser. Orders for fair services are sent in the same manner.

The registration form needs to be sent until 24.10.2018. at the latest. With the sent registration form, the exhibitor complies with the regulations of general conditions for participating in the 21th Crafts and business fair of Koprivnica-Križevci County 2018 and enters into a direct relation with the responsible legal person for the financial-commercial activities of the Fair.

The registration form is valid only for the registered company and it implies the liability of the exhibitor to display its reported exhibition materials from the opening to the closing of the fair, with the permanent presence of its responsible staff. Abandoning the fair before closing is not permitted. Registered exhibitor without the approval of the organiser cannot sub-lease the allocated exhibiting space. On the contrary, the exhibitor will be removed from the fair and charged in full for all selected orders.

### Payment

After sending the registration form, the exhibitor submits prove of payment of ordered services (exhibiting space, marketing services, additional equipment,). Registration without the payment of the amount does not oblige the organiser. When the exhibit registration form is received along with the order for fair services, the responsible legal person for the financial-commercial activities of the Fair issues a quote – advance invoice that needs to be paid in full before setting up the booth. Costs of transaction costs are beared by the exhibitor. After the payment of the amount from the quote, the responsible legal person for the financial-commercial activities confirms to the exhibitor the reservation of the space and enters in a obligation to fulfill all invoiced orders to the exhibitor. Depending on the available space, the responsible legal person for the financial-commercial activities of the Fair can accept the registration form and payment, and after the assigned due dates with the right of increasing prices for increased cost. The exhibitor is obliged to pay the orders places during the Fair immediately.

### Reservation and taking over exhibit space

At the Crafts and business fair of the Koprivnica-Križevci County, the exhibitors have the possibility along with the choice of size, to choose for themselves the position of their exhibit space. On the layout plans published on the Internet in the Fair website ([www.obrtnicka-komora-koprivnica.hr/sajmovi.aspx](http://www.obrtnicka-komora-koprivnica.hr/sajmovi.aspx)) the exhibitor can choose the module/position of its booth by registering the code of the module with the total area of the module. After the exhibitor makes the payment according to the issued quote – advance invoice, the responsible legal person for the financial-commercial activities of the fair marks on the stated layout plans the reservation of the ordered/paid space. If the exhibitor does not take over the ordered space in at least 20 hours before opening of the Fair, it will be assumed that the exhibitor withdraws from exhibition which gives the organiser the right to sell that space to another exhibitor. The exhibitor is obliged to clear out the exhibit space 16 hours after the Fair closes.

### Withdrawal

Registered exhibitor can withdraw from exhibiting under specified conditions:

- 45 days before the start of the Fair, in which case the payment will be given back, except for the fee of the compulsory registration in the fair catalogue.
- 30 days before the start of the Fair, in which case 50% of the payment for Fair orders will be given back, and an invoice for the specified amount is sent out.

Withdrawal in less than 30 days before the start of the Fair is not possible and the organiser will keep the whole amount paid, in other words, the organiser will sent out the invoice to the exhibitor for the incurred costs. Withdrawal is done in writing and due dates start from the date of received of the notification at the headquarters of the legal responsible person of the financial-commercial activities of the Fair. Withdrawal done verbally does not take legal action.

### Special regulations

In case when the exhibitor does his booth on its own, the exhibitor is obliged to adhere to the regulations on technical protection, instructions of the organisers and usual standards for international fairs. The exhibitor must secure their own gear and exhibits from being alienated, damaged, destroyed and other risks on its own charge. All other business activities, except exhibiting and selling of exhibits, are regulated with special conditions in a bilateral relation with the responsible legal person for the financial-commercial activities of the Fair and perform them based on a special written permission of the organiser. This regulation refers to the exhibitor when these activities are being carried out also outside of the purchased exhibit space. The exhibitor has the right to get free exhibit ID cards – formal accreditations, and for the space: 6m<sup>2</sup> = 2 units, 6-16 m<sup>2</sup> = 3 units, 22 m<sup>2</sup> and more = 4 units.

Work hours of the fair is from 09:00 a.m. until 07:00 p.m.

Cleaning and maintenance of the booth is the exhibitor's obligation. Cleaning and maintenance of the common fair space is the obligation of the responsible legal person of the financial-commercial activities of the Fair. In the case of changes in the dates of the Fair because of force majeure, the exhibitor does not have the right of damage remuneration from the responsible legal person of the financial-commercial activities of the fair. The responsible legal person of the financial-commercial activities of the fair will give notice to the exhibitor of the new date of the Fair. All eventual disputes are solved by the authorized court in Križevci.

**M.P.**

PLACE AND DATE: \_\_\_\_\_

FIRST AND LAST NAME OF RESPONSIBLE PERSON: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_



**21. Crafts and Business Fair of  
Koprivnica-Križevci County**

**REGISTRATION FORM  
Križevci, 09.-11.11.2018.**

## BASIC INFORMATION

### ORGANISERS:

Fair organizer is: Koprivnica-Križevci County, and co-organizers are: Town Križevci, HGK-Regional Chamber Koprivnica, Chamber of Trades and Crafts of Koprivnica-Križevci County, Crafts Association Križevci, PORA Regional Development agency of Koprivnica-Križevci County, Tourist Board of Koprivnica-Križevci County, and Tourist Board of Town Križevci.

**Chamber of Trades and Crafts of Koprivnica-Križevci County is responsible for the financial-commercial business of the Fair. -**

### CONTACT:

#### ADDRESS:

Bjelovarska cesta 75a

48 000 KOPRIVNICA

TEL/FAX: ++ 385 48 623 408

E-mail: ogs.krizevci@gmail.com

WWW: <http://obrtnicka-komora-koprivnica.hr/sajmovi.aspx>

#### FAIR DIRECTOR:

Božo Barać

Chamber of Trades and Crafts of  
Koprivnica-Križevci County



### CALENDAR:

FINAL REGISTRATION DATE	24.10.2018.
FINAL DATE FOR ADVERTISING MATERIAL DELIVERY	24.10.2018.
FINAL DATE OF PAYMENT	02.11.2018.
SET-UP OF BOOTH	08.11.2018.
FAIR OPENNING	09.11.2018.
FAIR CLOSING	11.11.2018.
BOOTH CLEAN-UP	12.11.2018.

